

RESOLUTION NO. 73-2021

Introduced by Christine Crawford

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR ENGINEERING DESIGN AND CONSTRUCTION DOCUMENTS FOR THE FISH CLEANING STATION PROJECT IN AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND EIGHT HUNDRED FIFTY-SIX AND 00/100 DOLLARS (\$36,856.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager shall be, and he hereby is, authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for engineering design and construction documents relating to the Fish Cleaning Station Project in an amount not to exceed Thirty-Six Thousand Eight Hundred Fifty-Six and 00/100 Dollars (\$36,856.00), which agreement shall be in substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Sam Artino, Mayor

ATTEST: 
Clerk of Council

ADOPTED: 12 OCT 2021

October 5, 2021

City of Huron
Attn: Matthew Lasko, City Manager
417 Main Street
Huron, OH 44839

**RE: Fish Cleaning Facility Design & Construction Documents
Proposal #21242**

Dear Mr. Lasko:

Thank you for the opportunity for us to continue working with the City of Huron (Huron, Client). OHM Advisors (OHM, Consultant) offers this letter proposal, for the new Ohio Department of Natural Resources (ODNR) Fish Cleaning Facility, located in the City of Huron. Based on our discussion of the proposed scope, this proposal represents our understanding of the project, with work plan, schedule, and cost of services.

Project Understanding

Design a new Fish Cleaning Facility, as noted on the attached Exhibit 'A', Huron Fish Cleaning Facility Site Concept, and as follows:

- Station to include steel shade structure with the following elements:
 - Enclosed with decorative fence and potential wall feature.
 - (2) stainless steel fish cleaning stations, with integrated grinder pumps.
 - Pedestrian walks connecting parking areas / restroom building to new facility.
 - Connect new facility utilities to existing utilizes (water, sanitary, storm). Gas is not anticipated to be required.
 - Facility electrical and lighting.
 - Facility water sources for equipment and facility wash down.

Work Plan

We will complete the tasks listed below to complete the design, permitting, bidding, and construction documents, and the construction observation for the new fish cleaning facility.

Task #1: Permitting, bidding, and construction documents

- Create bid and construction document set that will detail the requirements for permits and construction of the project. The documents will illustrate and describe the scope, relationships, forms, sizes, quantities, finishes, and appearance by means of plans, elevations, sections and construction details including specifications that identify major materials and systems to identify quality and quantity levels.
- The drawings will include:
 - Demolition Plans
 - Utility Plans
 - Layout and Materials Plans
 - Grading & Drainage Plans
 - Foundation and Shade Structure Plans.



- Sections, elevations, details, schedules, and any other documentation necessary to define the intended design.
- Electrical and Lighting Plans
- Finalize cost estimate and bid form
- OHM present all documents to Owner, as a page turn, for final review and coordination.
- OHM will confer with all necessary utilities and regulatory agencies, via email and phone, and incorporate their comments into the Construction Document and Permit Sets.
- Bid documents will be developed for design-bid-build delivery method.
- Bid document reproduction, distribution, and tracking, via third-party print shop.
- Attend pre-bid meeting, and answer bidding RFI's.
- Meetings: Bi-weekly virtual coordination calls with the City and/or ODNR, and (1) in person progress submission review meeting.
- Deliverables: 100% Bidding & Construction documents, including drawings, project manual, bid form, and cost estimate, for (1) bidding package.

Task #2: Construction Administration (CA) – To Be Determined

With a scheduled 2022 construction period, construction administration / inspections services are not included in this proposal. Once project design is complete and construction documents are finalized, we can provide a fee proposal for CA / Inspection services.

Schedule

OHM will meet the following schedule assuming an authorization to proceed by April 16, 2021:

- Task #1 – Construction and Bidding Documents 09.27.21 through 12.30.21
 - Project Bidding January 2022
- Task #2 – Construction Administration - TBD March 2022 through June 2022

Potential schedule-related items that may impact task durations are as follows:

- Client review times
- Permit review times

We are prepared to commence work on this project on upon receipt of your written authorization to proceed.

Fee

We will perform the tasks listed above for the following hourly not to exceed fees:

Task	Fee
Task #1: Construction and Bidding Documents	\$ 36,856
Task #2: Construction Administration - TBD	TBD
Total Hourly Not to Exceed Fee:	\$ 36,856



Additional Clarifications and Assumptions

This Scope of Services was prepared based on the following assumptions:

- Any services not listed above are not included in this proposal. Additional services, as requested by the City of Huron, will be billed on an hourly rate basis per the Attachment B, or we will provide an additional services proposal, if requested.
- Meetings shall be conducted in accordance with the Scope of Services as described herein. Additional meetings, not described within our Work Plan, shall be considered additional services, and will be billed on an hourly basis in accordance with Attachment B.
- All deliverables will be submitted electronically.
- Owner-directed changes to the design that are departures from the design direction or scope of work and require rework of information completed in previous submissions will be cause for request for additional services.
- Force Majeure: In the event either party is delayed or prevented from performing this Agreement due to any cause beyond its reasonable control, including but not limited to, strike, labor or civil unrest or dispute, embargo, blockage, work stoppage, protest, pandemics, or acts of God, such delay shall be excused during the continuance of such delay, and the period of performance shall be extended to such extent as may be reasonable to perform after the cause of delay has been removed. In the event any such delay continues for a period of more than thirty (30) days, either party may terminate the Agreement upon written notice to the other party. In the event of any such termination, The Owner shall pay OHM for work performed through the effective date of termination.

Authorization

If you find this proposal to be acceptable, please provide OHM authorization to proceed by signing on the signature line below and returning a copy of the signed proposal.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 30 days. If you have any questions or comments, please contact me at Jeremy.hinte@ohm-advisors.com or 216-339-7412.

Sincerely,

OHM Advisors

Jeremy Hinte, PLA, ASLA Project Manager
Jeremy.hinte@ohm-advisors.com
C: 216.339.7412

Authorization to Proceed:
The City of Huron

Signature

10/13/21

Date

Russ Critelli, PE, PMP, Manager of Cleveland
Russ.Critelli@ohm-advisors.com
C: 216.704.4025

Matthew Lasko City Manager

Printed Name

Title

Exhibit 'A' Project Limits

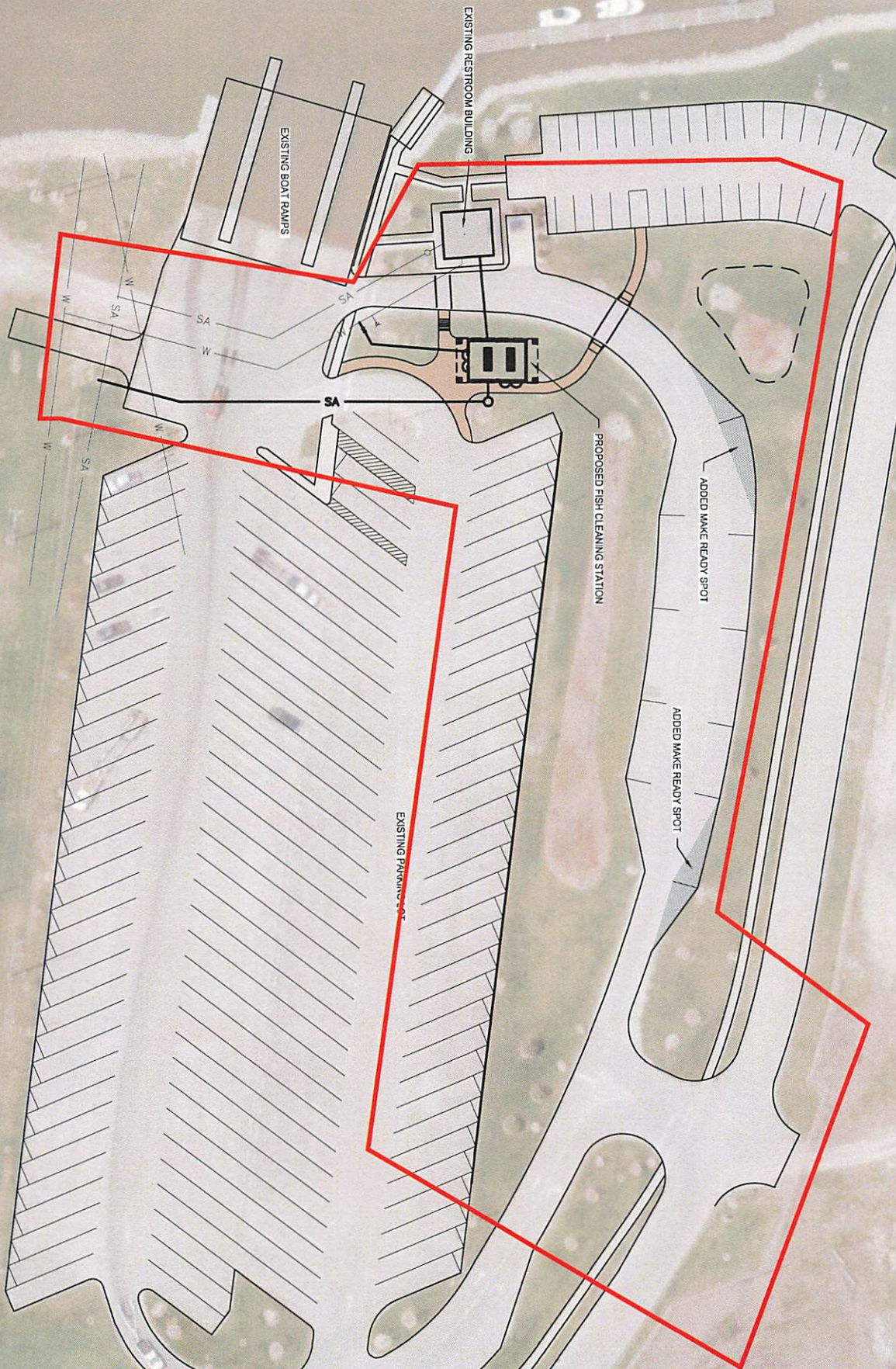




EXHIBIT 'B'

OHM ADVISORS 2021 HOURLY RATE SCHEDULE

Professional Engineer IV / Architect IV / Senior Interior Designer IV	\$183.00
Professional Engineer III / Architect III / Senior Interior Designer III	\$165.00
Professional Engineer II / Architect II / Senior Interior Designer II	\$150.00
Professional Engineer I / Architect I / Senior Interior Designer I	\$140.00
Project Specialist II	\$158.00
Project Specialist I	\$130.00
Graduate Engineer IV	\$145.00
Graduate Engineer III	\$138.00
Graduate Engineer II	\$130.00
Graduate Engineer I	\$123.00
Graduate Architect III / Landscape Architect III / Interior Designer III	\$132.00
Graduate Architect II / Landscape Architect II / Interior Designer II	\$112.00
Graduate Architect I / Landscape Architect I / Interior Designer I	\$100.00
Technician IV	\$140.00
Technician III	\$120.00
Technician II	\$103.00
Technician I	\$83.00
Engineering / Architectural / Interior Design Aide	\$65.00
Professional Surveyor III	\$162.00
Professional Surveyor II	\$150.00
Professional Surveyor I	\$135.00
Graduate Surveyor	\$115.00
Surveyor III	\$117.00
Surveyor II	\$110.00
Surveyor I	\$90.00
Surveyor Aide	\$70.00
Planner IV	\$160.00
Planner III	\$140.00
Planner II	\$118.00
Planner I	\$100.00
Planner Aide	\$65.00
Graphic Designer	\$110.00
Administrative Support	\$70.00
Clerical Aide	\$60.00
Principal	\$210.00
Sr. Associate	\$195.00
Associate	\$185.00

Rates as reflected subject to review and adjustment on an annual basis.
2021 Public Rates